



GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE  
OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)  
**RTI & GRIEVANCE CELL**  
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**C I R C U L A R**

**No. RTI/Office Circular/ VOL V**

**Dated 12/06/2017**

**To,**


Controller of Finance and Accounts(Fys)  
Under PC of A (Fys)

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Subject : Appointment of CPIO/Appellate Authority

A copy of HQrs. letter No. AN/III/3053/RTI/VOL AA dated 19.05.2017 regarding appointment of CPIO/Appellate Authority which is self explanatory is forwarded herewith for your kind information , guidance and compliance please.

Necessary amendments as envisaged in HQrs. Office letter cited above may kindly be noted for necessary compliance please.

Please acknowledge receipt.

  
(Nabarun Dhar)  
Addl . C of A (Fys)


Copy to:-

Dy. CGDA(AN), Office of the CGDA  
Ulan Batar Road, Palam, Delhi Cantt 110010

: For information please w.r. t. HQrs. office letter  
cited above.

✓ EDP Section, MO

: with a request to upload the circular on official website.

  
(Nabarun Dhar)  
Addl . C of A (Fys)

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
Ulan Batar Road, Palam, Delhi Cantt.-110010.

No. AN/III/3053/RTI/ Vol - AA

Dated 19/05/2017

To,

All PrCsDA/PCsA(Fys)/CsDA/IFAs

**Subject:** Appointment of CPIO/ Appellate Authority.

**Reference:** HQrs office Circular No. AN/III/3053/ROI dated 25/07/2005 & Hqrs letter No. AN/III/3053/RTI/CPIO/Vol-AA dated 14/01/2013 & 09/12/2013.

The Competent Authority has made following amendments in HQrs letter dated 09/12/2013 on the issue of appointment/ nomination of PIO in DAD :

1. For Offices headed by Pr CsDA/PCsA(Fys)/CsDA/CsFA -
  - a) ACDA/DCDA/ Jt. CDA/ Addl CDA may be appointed as CPIO.
  - b) The next higher administrative Authority above the CPIO will be the Appellate Authority.
2. For Sub-offices :-
  - a). Head of offices headed by IDAS officers may be designated as CPIO. The next higher administrative Authority above the CPIO i.e. FAA will remain in Main Office as the next higher administrative authority above the rank of CPIO.
  - b). The Officer i/c or Head of Office headed by SAOs/AOs/AAOs may be appointed as CAPIO (Central Assistant Public Information Officer) who will assist CPIO in the Main Office.

  
Dy. CGDA(AN)

Copy to:

The IT&S Wing (Local)

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Sd/-  
Dy. CGDA(AN)

Fax

RIGHT TO INFORMATION

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OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
Ulan Batar Road, Palam, Delhi Cantt.-110010.

No. AN/III/3053/RTI/ Vol - AA

Dated 09/12/2013.

To,

The CPIO,

Office of the PCA (Fys),

No. 1, S.K. Bose Road,

Kolkata - 700 001

SAO/AN  
14/12

Subject: Appointment of CPIO/ Appellate Authority.

Reference: Hqrs office Circular No. AN/III/3053/ROI dated 25/07/2005 & Hqrs letter No. AN/III/3053/RTI/CPIO/Vol-AA dated 14/01/2013.

The Competent Authority has made following amendments in Hqrs letter dated 25/07/05 on the issue of appointment/ nomination of PIO in DAD :

- 1) For Offices headed by Pr CsDA/PCsA(Fys)/CsDA/CsFA -
  - a) DCDA/ Jt. CDA/ Addl CDA may be appointed as CPIO.
  - b) The next higher administrative Authority above the CPIO will be the Appellate Authority.
- 2) For Sub-offices, the Officer i/c or Head of Office of the sub-offices may be appointed as CAPIO (Central Assistant Public Information Officer).

(Ambarish Barman)  
Sr. ACGDA(AN)

Copy to:

The EDP (Local)

With a request to upload on official website.

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(SC Gupta)  
AO(AN)

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.-110010

N/III/3053/RTI/CPIO/Vol. AA

dated 14/01/2013.

The CPIO,  
Office of the PCA (Fys),  
No. 1, S.K. Bose Road,  
Kolkata - 700 001

Appointment of CPIO/ Appellate Authority.

At present in our department CPIOs are of the rank of Additional CDA/ Joint CDA (HAG/JAG level) officers and Appellate Authority is the PCDA/CDA (HAG/SAG) level officer.

(2) Additional CDA/Jt CDA is generally responsible for all audit function of the office and he/she may not have adequate time to discharge the function as Public Information Officer effectively as mandated by RTI Act.

(3) Keeping in view of the seriousness accorded to RTI and to ensure prompt dissemination of information, proposal for appointment of CPIO and Appellate Authority at the level of DCDA/ ACDA and Additional CDA/ Joint CDA at various PCDA/ CDA offices are under consideration at Hqrs level.

(4) Before taking a final decision in this regard competent Authority has desired to call for the views of all PCDA/ CDA/ IFA's.

(5) Therefore, all principal Controllers/ Controllers/ IFA's are requested to examine the proposal at para 3 above and furnish their considered views and comments.

This may kindly be treated as top priority.

  
(P.K. Rai)  
Sr ACGDA