

IMPORTANT CIRCULAR



GOVERNMENT OF INDIA
MINISTRY OF DEFENCE

OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)

ADMIN - I SECTION

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No. 1795/AN-I/2018-19/DPC

Dated: 06 / 08 /2018

To,

1. The All Controllers of Finance & Accounts (Fys)
2. The RTC (ER) Kolkata

Subject: DPC for promotion of AAOs to the grade of AOs Grade against the transition year 2018 and vacancy year 2019.

Reference: CGDA Delhi Cantt No AN/II/2151/DPC/AAO to AO/2018-2019 Dated 02/08/18(through Website)

It has since been decided by Hqrs. Office that a DPC for promotion of the eligible AAOs to AO's grade against the transition year 2018 and vacancy year 2019 is likely to be convened at Hqrs. Office. Hence, it is requested to forward the names of all the eligible AAOs serving under your group charge fulfilling the following criteria:

- A) AAOs belonging to unreserved category **from Roster No. 284 to Roster No. 850** and AAOs belonging to reserved categories **upto Roster No. 1600** as per Revised Seniority Roster of AAOs circulated vide Hqrs. Office letter No. AN/XI/11071/Roster/AAO/2014 dated 08/04/2016 showing position as on 31/03/2014 (as available at CGDA web site) are to be considered by the DPC to be held at CGDA, Hqrs. Office.
- B) In this connection, it may please be ensured while sending names of SC/ST Category AAOs that necessary verification of their SC/ST status has been carried out and requisite certificate/undertaking may also be obtained from the concerned AAOs belonging to reserved categories as per provisions contained in DOP & T O.M. No. 36011/3/2005-Estt. (Res.) dated 9th September, 2005, Hqrs. Office Circular no. AN/II/2151/PC-1089 (N) Dated 11.01.2013.
- C) Those who have not been promoted to the AO's grade for any reason till date though their conferees have been promoted, including those AAOs who had been permitted to forgo promotion by the Competent Authority.
- D) It is also requested to forward as to whether any Court Case/Disciplinary or Criminal Case/Penalties is pending/contemplated/imposed in last ten years (beginning FY 2006-2007) currently operative or will become operative up to April 2018.

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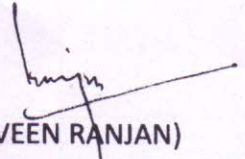
E) Penalty imposed, if any, may please be indicated (as given below) :

Name of the Penalty, whether Minor/Major	
Penalty imposed	
Currency of Penalty (i.e. From/To)	
Reference of Part II O.O. under which notified (Enclose Copy)	
Present Status	

- F) **Annexure "C"**, enclosed with this circular, duly filled by AAO concerned and may be forwarded to this office, duly completed in all respect along with other documents latest by 14/08/2018. Copy of the same may also be sent through FAX as well as E-mail at anone.dad@hub.nic.in.
- G) **Annexure "H"**, enclosed with this circular, may be forwarded to this office, duly completed, latest by 14/08/2018. Copy of the same may also be sent through FAX as well as E-mail at anone.dad@hub.nic.in.
- H) **Annexure "F"** enclosed with this circular, regarding furnishing of Choice Stations by the AAO falling under consideration zone, alongwith supporting document and application, if any, may please be forwarded to this office, duly recommended by the CFA (Fys) latest by 21/08/2018. Copy of the same may also be sent through FAX as well as E-mail at anone.dad@hub.nic.in.
- I) Nil report is also required.

The matter may please be treated as Most Urgent

Enclosures: As above


(PRAVEEN RANJAN)

Dy. CONTROLLER OF ACCOUNTS (AN)

Copy to:

1. The Officer-In-Charge,
All sections, M.O
(including Railway Building)

Proforma of Annexure "C" & Annexure "F" as enclosed to this letter may please be forwarded duly completed by the eligible AAO to this section within stipulated time mentioned above.

It is also requested to forward attested photocopy of Caste Certificate in r/o the AAOs belonging to the Reserved Category (SC/ST) for onward submission to HQrs. Office.

2. EDP Website Cell

For uploading to the website please.

Sd/-

Sr. Accounts Officer (AN)

(To be submitted in duplicate, duly typed, in respect of
all the AAOs in the zone of n)

Annexure "C"

Roster No. _____

1.	Name of the AAO (Shri / Smt./ Ms.)	
2.	Account No.	
3.	Male / Female	
4.	Qualification	
5.	Date of Birth	
6.	Date of Appointment	
7.	Date of passing SAS Examination	
8.	Date of promotion to AAO's Grade	
9.	(i) Home Town	
	(ii) District	
	(iii) State	
10.	Whether belonging to SC/ST (mention category with caste / sub caste) <i>In case of SC/ST category AAOs please enclose requisite certificates along with an undertaking from the AAO concerned as per the guidelines contained in DoP&T OM dated 09.09.2005 as circulated vide HQrs Office circular No. AN/II/2151/PC-1089, dated 11.01.2013.</i>	
11.	Whether physically handicapped. If so, mention percentage of disability duly supported with disability certificate issued by the competent Medical Authority	
12.	Whether any of the dependent is differently able. If so, mention details thereof with supportive documents/certificate.	
13.	Whether spouse is working. If so, mention details viz. Cntral Govt./ State Govt./PSUs/Others	
14.	Whether any disciplinary / criminal case is pending as on date. If so, full facts of case with present position and details to be enclosed duly mentioning the present status thereof.	
15.	Whether integrity is certified in the ACRs/MTCRs/APAR/ MTPAR for the last 6 years (up to 31.3.2017)	
16.	Whether any Recorded Warning issued to AAO as reflected in the APAR and other character rolls. If so, details to be enclosed.	
17.	Whether the AAO was reprimanded for indifferent work or for other causes during last 6 years (up to 31.3.2017)	

