

OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)
10A, S.K. BOSE ROAD, KOLKATA - 700001.

GENERAL PROVIDENT FUND APPLICATION FOR TY. ADVANCE/
FINAL WITHDRAWAL.

1. Name and designation of the applicant
(With A/c No. & GPF Account No.)
2. Pay and Dearness pay
 - a) date of birth
 - b) date of appointment
3. Credit balance in the Fund (the latest annual statement of GPF Account No. to be attached in original).
4. Amount of Advance/Final withdrawal applied for (Contingent bill attached in duplicate).
5. Reasons
 - b) Whether they could be foreseen or not
 - c) Date fixed for the function.
6. Sanction authority
7. a) Authority
b) Whether special sanction necessary
8. Number of advance/Final withdrawal drawn during the last 5 years with details.
 - i) Amount of Advance/Final withdrawal
 - ii) Pay at the time of sanction of the advance.
 - iii) Credit balance at the time of sanction of the advance.
 - iv) Month in which the advance was finally recovered.
9. Number of equal monthly instalments in which the advance is recoverable and the amount of each instalments.
10. Certified that :-
 - i) the advance is required for there is no other source to meet the expenditure for which the advance has been applied for-
 - ii) I am free from debt and no other Govt. advance is outstanding against me.
 - iii) I neither have nor likely to have financial embarrassment which would interfere with due repayment of the advance applied for if sanctioned.

- iv. Dowry in cash or kind will not be given in the marriage.
- v. Gifts attaction the provisions of Rule 13, CCS (conduct) Rules will not be accepted.
- vi. Reimbursement of medical expenses if admissible under CsMA Rules will not be claimed.

Details of the expenditure to be incurred on the decession.

- 1.
- 2.
- 3.
- 4.
- 5.

Station :

Date :

N.B.

Signature of the Applicant

- 1. Strike out the inapplicable certificates.
- 2. The date of death must be stated in case of sradh ceremony.