

REGIONAL TRAINING CENTRE
EM BLOCK, SECTOR –V, SALT LAKE, KOLKATA – 700091

TENDER NOTICE

Pre-Qualification sealed tenders are invited by the Controller of Defence Accounts, RTC (ER), Ministry of Defence (Finance), Salt Lake, Sector – V, Kolkata for Catering, Cleaning & Housekeeping services at RTC (ER) from reputed firms.

The tenderer should be a reputed contractor/firm carrying out the above services and should possess the necessary Trade license for the service.

The tenderer should have minimum of 2 years experience in carrying out the services in any of the Central or State Government/Public Sector Enterprises/Autonomous Bodies/Reputed Private Organisations.

The firm should submit copies of documents in proof of its registration, EPF enlistment, Trade license, ESI Registration, Registration for payment of Service Tax etc.. It should also submit relevant documents in proof of its experience, required as above, in the field of Catering, Cleaning & Housekeeping services. Tenderer must comply with all the legal and statutory provisions including those under the Minimum Wages Act, Payment of Bonus Act, etc. and must remit Service Tax to the appropriate Authorities.

The last date for receipt of Pre-Qualification tender documents is 21.10.2016 (3.00 P.M.)

The pre-qualification bids will be scrutinized for the necessary trade license, registration with various statutory authorities for payment of EPF & ESI contributions, Service Tax etc. and the necessary experience. Tender forms (Price Bids) will be issued to the eligible shortlisted contractors/firms only who fulfill all the criteria laid down by the Department.

Enquiry Officer - M.N.Azeezur Rahaman, Senior Accounts officer Ph No.033-23573584/85 (10:00 AM to 6:00 PM).